

THE PROPERTY MANAGER RENTAL APPLICATION

- **APPLICATION FEE IS \$50.00 AND IS NON-REFUNDABLE (SEPARATE CHECK).
ADDITIONAL UNRELATED APPLICANTS ARE \$40.00 EACH.
PET APPLICATION IS \$35.00.
APPLICATION WILL NOT BE PROCESSED WITHOUT FEE.
EACH UNRELATED APPLICANT MUST COMPLETE A SEPARATE APPLICATION.**
- **ALL HOMES ARE NON SMOKING HOMES UNLESS OTHERWISE NOTED.**
- **HOME NOT TAKEN OFF MARKET UNTIL SECURITY DEPOSIT RECEIVED,
WHICH WILL BE RETURNED ONLY IF APPLICATION IS NOT ACCEPTED
(SEPARATE CHECK REQUIRED FOR SECURITY DEPOSIT)**
- **PET FEE (Non-Refundable) IS \$200.00 PER PET IF PET ALLOWABLE IN UNIT.**
- **UPON VACATING, THE TENANT MUST PROVIDE A RECEIPT AS PROOF OF
GUARANTEED PROFESSIONAL CARPET CLEANING AND PEST CONTROL. IF
TENANT HAS A PET, PROOF OF FLEA SPRAY BY A PROFESSIONAL PEST
CONTROL COMPANY MUST BE PROVIDED IN ADDITION TO CARPET
CLEANING.**
- **ATTACH COPY OF DRIVERS LICENSE & LAST PAY STUBS**

PLEASE PRINT LEGIBLY

PERSONAL INFORMATION

Date _____	Interviewed by _____
Name of Applicant _____	Telephone _____
E-Mail _____@_____	Cell Telephone _____
Social Security No. <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Date of Birth <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Driver's License No. _____	State _____
Present Address _____	
City _____	State _____ Zip _____
Amount of Current Rent \$ _____	
How long have you lived at present address? _____	
Reason for /Moving/Relocating? _____	
Name of Landlord _____	Telephone _____
Name of Prior Landlord _____	Telephone _____
How many in your family? Adults _____ Children _____ Other _____	Pets _____
Child/Sex _____	Date of Birth _____
Child/Sex _____	Date of Birth _____
Child/Sex _____	Date of Birth _____
PETS (Name, Types, Age, Color & Weight) _____	
Employer _____	Telephone _____
Job Description/Rank _____	
How long? _____	Telephone _____
Monthly income _____	
Other information _____	

PLEASE PRINT LEGIBLY

SPOUSE / CO-TENANT INFORMATION

Name _____	Birth Date <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/>
Social Security No. <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Driver's License No./State _____
Employer _____	Position _____ Monthly Income _____
How long? _____	Telephone _____

BANK & CREDIT INFORMATION

Bank Name _____ Telephone _____
Address _____
Checking Account No. _____ Savings Account No. _____
VISA Acct No. _____ MC Account No. _____
Other Accounts _____

ADDITIONAL PERSONAL REFERENCES

<u>Names</u>	<u>Address</u>	<u>Relationship</u>	<u>Telephone</u>
_____	_____	_____	_____
_____	_____	_____	_____

OTHER INFORMATION

Number of vehicles (including Company Cars) _____
Make/Model _____ Year _____ Color _____ Tag No. _____ State _____
Make/Model _____ Year _____ Color _____ Tag No. _____ State _____
Make/Model _____ Year _____ Color _____ Tag No. _____ State _____

HAVE YOU EVER

Filed for bankruptcy? Yes No If yes, when? _____
Have you ever been charged with, arrested for OR convicted of a Crime or Misdemeanor? Yes No
Wilfully or intentionally refused to pay rent when due Yes No
How were you referred to us? _____
Newspaper (name) _____ REALTOR (name) _____
Other _____
Rental unit applied for _____
Commencement date _____ Term _____ Rent/month _____

DISCLOSURE

I/We, the undersigned, understand that **THE PROPERTY MANAGER** are the leasing agents and representative for the Owner/Landlord and that the leasing agent's fees will be paid by the Owner/Landlord. We also authorize THE PROPERTY MANAGER to release to Owners all information obtained, including but not limited to Credit Reports, Criminal Background Search, Eviction Search, etc.

SECURITY DEPOSIT - At the time of making application, Applicant shall deposit with THE PROPERTY MANAGER a security deposit for the unit applied for. No further application will be accepted by THE PROPERTY MANAGER until the application is processed. In the event that the application is declined, the security deposit will be refunded in full to the applicant. In the event that the application is accepted and applicant so notified, then the security deposit may only be refunded according to the terms of the Rental Agreement and will be forfeited if a Rental Agreement is not signed by all applicants. Unrelated Tenants may require a higher security deposit due to the risks involved.

LATE FEES - Our Rental Agreements provide for **Late Fees of 10%** of the monthly rent for all payments received by us after the 2nd day of the month. **Do not submit this application unless you are willing to comply with this provision.** In addition, our Rental Agreements provide for a Fee of 10% for all checks returned from your bank for insufficient funds. This will usually make your payments late resulting in a total charge of 20%.

I hereby waive any claim for damages by reason of non-acceptance of this Application
I/We declare the foregoing information is true and correct.

THE PROPERTY MANAGER
9310 OLD KINGS ROAD SOUTH, SUITE 101
JACKSONVILLE, FL 32257-6155
(904) 645-5100 Fax (904) 641-2900
Application@ThePropertyManager.org

The undersigned applicant acknowledges receipt of a copy of this Application

Applicant's Signature / Spouse's Signature